



**DEFENSE LOGISTICS AGENCY
ENERGY
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Dear DLA Energy Customer:

February 5, 2013

This communication is part of a series from the Defense Logistics Agency (DLA) Energy to provide you information and updates concerning the DLA Enterprise External Business Portal (EEBP).

The EEBP provides Business Partners at the Defense Fuel Support Points (DFSPs), Customers, Service Control Point Personnel, and Demand Collaborators with a single point of access to DLA applications.

DLA Enterprise External Business Portal: Rollout Schedule Delayed

We regretfully inform you that Rollout 1 to the Alaska region, previously scheduled for March 1, 2013 will be delayed due to a technical issue that has not sufficiently been resolved in the system. Therefore, we are postponing the upcoming Rollout 1 until further notice.

Impacts to DFSPs

If you are a DFSP Ordering for DLA Inventory Resupply (specifically ground fuels), please continue to use FES or PORTS as you have done in the past. You will **not** be able to place Orders in EEBP on February 13, 2013 or download EEBP Reports on March 1, 2013 as was previously communicated. In the future, you will need access in EEBP to place DLA Inventory Resupply Requests and download EEBP Reports so we ask that you continue to request access to the EEBP in anticipation of Rollout 1.

Impacts to Direct Delivery (Customer Direct) Customers

If you are a Direct Delivery Customer (receive fuel directly from the vendor off of a DLA contract), please continue to use PORTS as you have done in the past. You will **not** be able to place Orders in EEBP on February 13, 2013 or download EEBP Reports on March 1, 2013 as was previously communicated. In the future, you will need access in EEBP to place Customer Direct Sales Orders and download EEBP Reports so we ask that you continue to request access to both the EEBP and WAWF in anticipation of Rollout 1.

EEBP Functionality Status

While the Rollout 1 delay will postpone the use of EEBP Ordering and Reporting functionality tied to Alaska Petroleum DoDAACs, not all EEBP functionality is affected. Please refer to the table on the following page for a complete reference of what EEBP functionality is currently available:

EEBP Functionality	AMPS Role Overview	Associated System Access Profiles (JDs) to Apply for in AMPS	Functionality Status and Availability
Maintain Line of Accounting	This is for users requesting access to maintain their Line(s) of Accounting. This option should be selected for Air Force and Navy Customers and Business Partners that need to maintain their LOA.	JD-2203 / JD-2203B/ JD-793 / JD-793B	Functionality is Available. All LOA should be maintained in both EEBP and FES until all Rollouts are complete.
View Line of Accounting	This is for users requesting access to view their Line(s) of Accounting. This option should be selected for Army Customers and Business Partners that need to view their LOA.	JD-2204 / JD-2204B/ JD-794 / JD-794B	Functionality is Available.
Maintain Delivery Location Conditions	This is for users requesting access to maintain customer location and delivery data (e.g.: Address, Delivery Notes, etc.) for their authorized Petroleum location/ material DoDAAC(s).	JD-2202 / JD-2202B/ JD-792 / JD-792B	Functionality is Available.
Demand Planning Collaboration	This is for users requesting access to collaborate with the DLA Energy Demand Plan for their authorized Petroleum items/ locations.	JD-2205 / JD-2205B/ JD-795 / JD-795B	Functionality is Available.
Customer Direct Ordering	This is for users requesting access to place Customer Direct Sales Orders for their authorized Petroleum DoDAACs.	JD-2200 / JD-2200B/ JD-790 / JD-790B	Functionality Will Not Be Available Until Further Notice. However, please continue to apply for AMPS JDs if you will require access for Rollout 1 – Alaska.
DLA Into-Stock Ordering	This is for users requesting access to place DLA Inventory Resupply Requests for their authorized Petroleum DoDAACs.	JD-2201 / JD-2201B/ JD-791 / JD-791B	Functionality Will Not Be Available Until Further Notice. However, please continue to apply for AMPS JDs if you will require access for Rollout 1 – Alaska.
Standard EEBP Reporting	This is for users requesting access to view and download standard EEBP sales and inventory reports for external organizations and systems.	JD-2206 / JD-2206B/ JD-796 / JD-796B	Functionality Will Not Be Available Until Further Notice. However, please continue to apply for AMPS JDs if you will require access.
SCP Reporting	This is for SCP users requesting access to view and download additional SCP-only Reports in addition to standard EEBP sales and inventory reports for external organizations and systems.	JD-2207 / JD-2207B/ JD-797 / JD-797B	Functionality Will Not Be Available Until Further Notice. However, please continue to apply for AMPS JDs if you will require access.

Important Note on AMPS Password Expiration

Currently all EEBP JDs are available for selection in AMPS. While users will not be able to utilize Ordering and Reporting functionality until a new Rollout 1 date is determined, we encourage users continue to apply for their system access (JDs) via AMPS as needed.

For individuals that have already requested EEBP access via AMPS or request it prior to Rollout 1, EEBP **passwords will expire every 60 days** and must be changed via AMPS. If you have already requested Ordering or Reporting access and your password expires, please reference the [EEBP Login Job Aid](#) on the [DLA Energy External Website for EEBP](#) for information and instructions on how to reset your password.

Next Steps

DLA Energy will continue to send communications regarding the Rollout Deployment Schedule, AMPS submissions, and Facilitated Job Aid session dates and information. We appreciate your patience and apologize for any inconvenience this delay will cause. We remain committed to providing only the highest levels of support and will move forward when we are confident that the transition to EBS will be as seamless as possible.

All information regarding EEBP and AMPS will be posted to the [DLA Energy's External Website for EEBP](#).

For additional questions or if this communication has been received in error, please contact DLAEnergyConvergence@dla.mil.

Sincerely,

DLA Energy